

Microsoft Dynamics™ GP

Human Resources and Payroll Suite Installation Guide

Release 10.0 Feature Pack 1

The Human Resources and Payroll Suite consists of four modules that provide additional capabilities for an existing Microsoft Dynamics GP installation: Payroll Extensions, Advanced Payroll, Advanced Human Resources and PTO Manager.

Prerequisites for the Human Resources and Payroll Suite are as follows:

- Payroll Extensions: U.S. Payroll
- PTO Manager: U.S. Payroll
- Advanced Payroll: U.S. Payroll
- Advanced Human Resources: Human Resources

Additional registration keys are required to activate PTO Manager, Advanced Human Resources and Advanced Payroll. No additional registration keys are needed for Payroll Extensions.

The installation routine automatically locates currently installed Microsoft Dynamics GP 10.0 program folders on your computer and allows you to select which one to update with the Human Resources and Payroll Suite.

The following files are installed:

- CLTM.cnk
- EHW.cnk
- HRMSS.cnk
- PIP.cnk
- PayrollExtensions.pdf (C:\Program Files\Microsoft Dynamics\GP\Documentation)
- AdvancedPayroll.pdf (C:\Program Files\Microsoft Dynamics\GP\Documentation)
- PTOManager.pdf (C:\Program Files\Microsoft Dynamics\GP\Documentation)
- AdvancedHumanResources.pdf (C:\Program Files\Microsoft Dynamics\GP\Documentation)

Check for updated documentation

The documentation files included in the installation are current as of April 2008. Check the Microsoft CustomerSource Web site (<https://mbs.microsoft.com/CustomerSource>) for any updated manuals that may become available in the future.

Server installation

This step is required to create the necessary Microsoft® SQL Server® components and only needs to be performed on a single computer, typically the server.

To install Human Resources and Payroll Suite 10.0 on the server:

1. From the Microsoft Dynamics GP DVD, run Setup.exe, and choose to install the Human Resources and Payroll Suite.
2. Complete the steps in the installation wizard.
3. Start Microsoft Dynamics GP and log in as a system administrator.
4. When prompted to include new code, choose Yes. The system automatically loads the new applications and builds the SQL Server components for the current company.
5. Log into each additional company. Doing so creates the SQL Server components.

Client installation

This step is required to add the necessary application files to each client computer that accesses the Microsoft Dynamics GP database.

To install Human Resources and Payroll Suite 10.0 on the client:

1. From the Microsoft Dynamics GP DVD, run Setup.exe, and choose to install the Human Resources and Payroll Suite.
2. Complete the steps in the installation wizard.
3. Start Microsoft Dynamics GP and log in.
4. When prompted to include new code, choose Yes. The system loads the new applications and makes them available for all companies, and for all users on the current workstation.

View version numbers

The Human Resources and Payroll Suite consists of four dictionary files. You can view version numbers for each of these dictionaries in the HRP Suite Versions window. To open this window, choose Microsoft Dynamics GP menu >> Tools >> Setup >> Payroll >> Payroll >> Additional menu >> HRP Suite Versions.

Next steps

If you are using Advanced Payroll, Advanced Human Resources or PTO Manager, enter the appropriate registration keys to activate the new functionality. Perform setup steps for the modules you are using, as described in the PDF documents listed on the previous page.